How to Retake a Quiz in ECE 215/S

So you missed a point (or two) on a quiz – now what? You can see what problem(s) you missed in Gradescope. In Figure 1 below, I missed Problem 1 of Quiz 0 (I left it blank, so I'll need to earn my retake following the guidelines in the syllabus – but let's ignore that for now.) I only need to fix the problems I didn't get a 1 on previously. I kept a copy of my submitted Quiz 0, but if I didn't, I could download it from Gradescope. I quickly fix the error in Problem 1 (no point in waiting until the retake suspense is almost closed!) and save my corrected quiz in OneDrive (or some other cloud service).

Now, I can't resubmit the assignment because the due date is past. Instead, once I've corrected Problem 1 to show all my work and steps, I click on Request Regrade (where the arrow is pointing to) and copy in a link to the file of my corrected quiz.

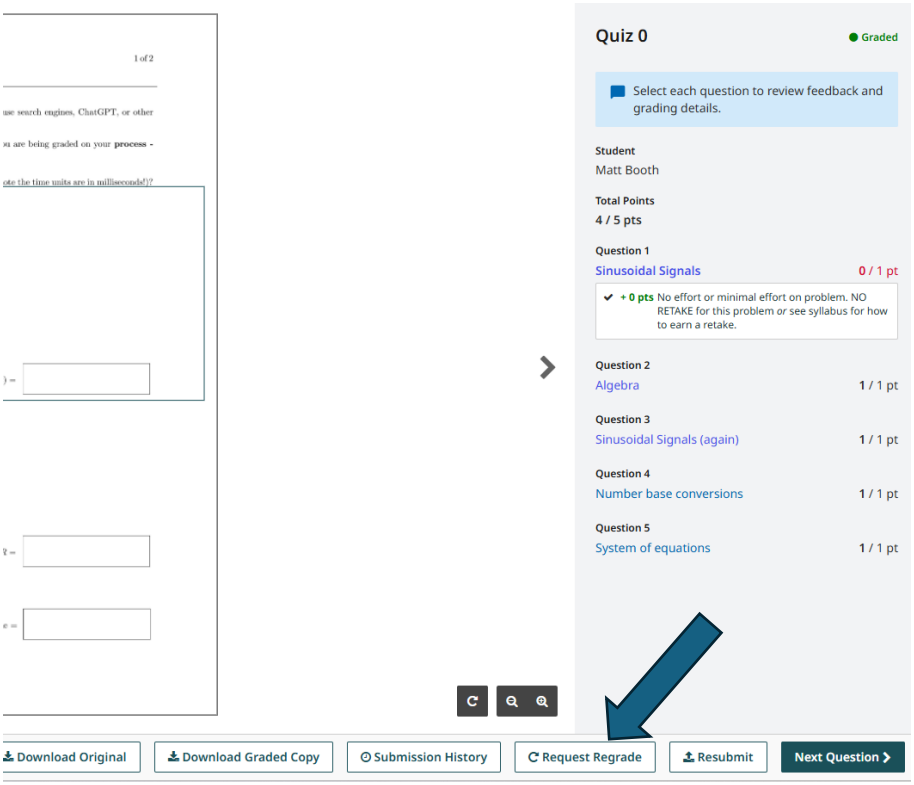


Figure 1

Clicking Regrade Request brings up the window shown in Figure 2. I type in my rationale for a regrade (e.g., "I fixed Problem 1. Here is the link to my correct file: <insert link to file>."

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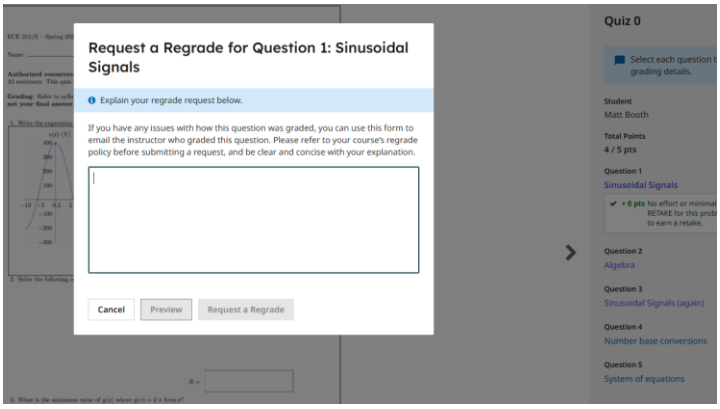


Figure 2

If I saved my corrected quiz to my OneDrive, I copy the link by right clicking the file and selecting Copy Link, as shown in Figure 3. I could have followed a similar process to share the file from other cloud services, such as Google Drive or iCloud. **Just make sure the link works and doesn't require special permissions to access it.**

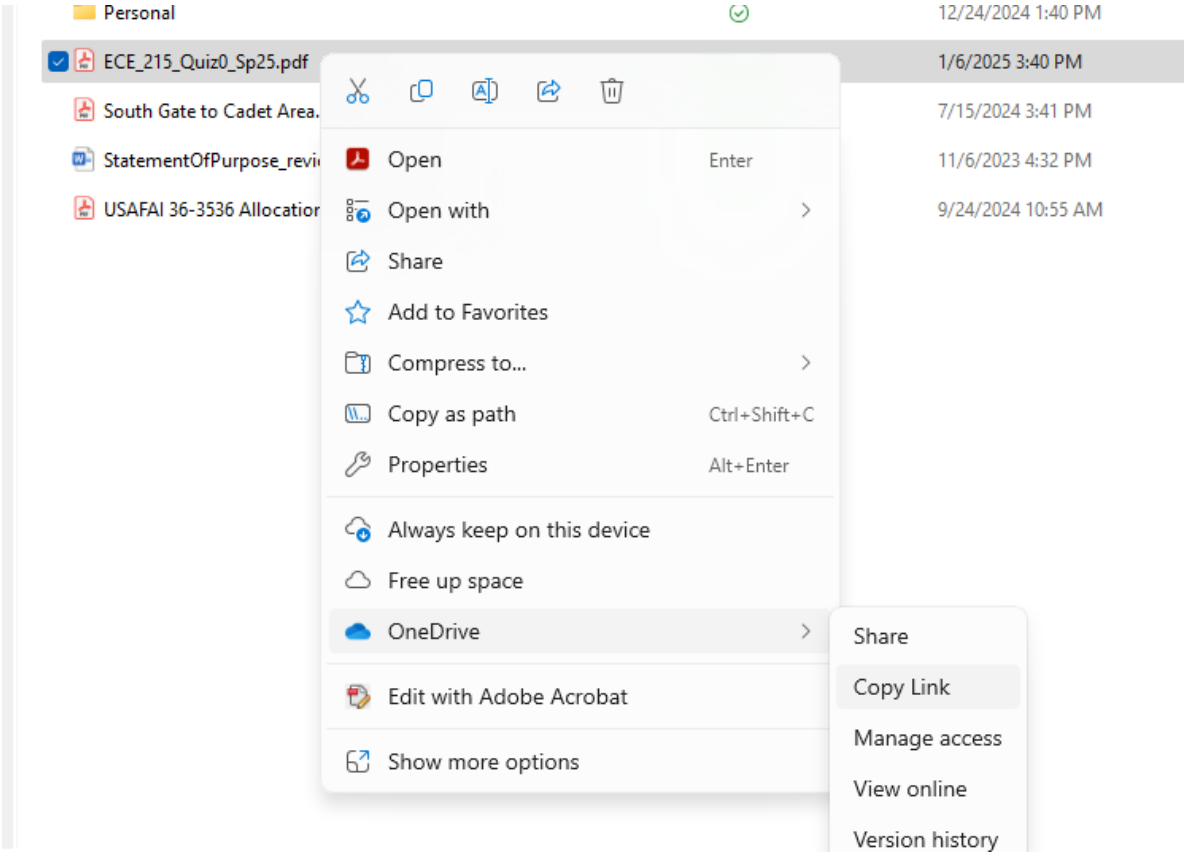


Figure 3

Now I have the link copied and pasted into my regrade request, as shown in Figure 4. I click Request a Regrade to send it back to my instructor.

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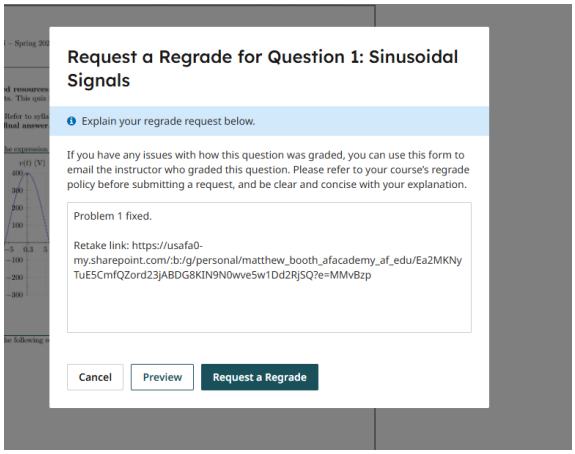


Figure 4

Once my instructor looks at the regrade request, completes the regrading, and sends it back to me, Gradescope will send me an email notification. I can also check the status of my Regrade Requests by clicking on the circular arrow on the left side of the Gradescope environment.

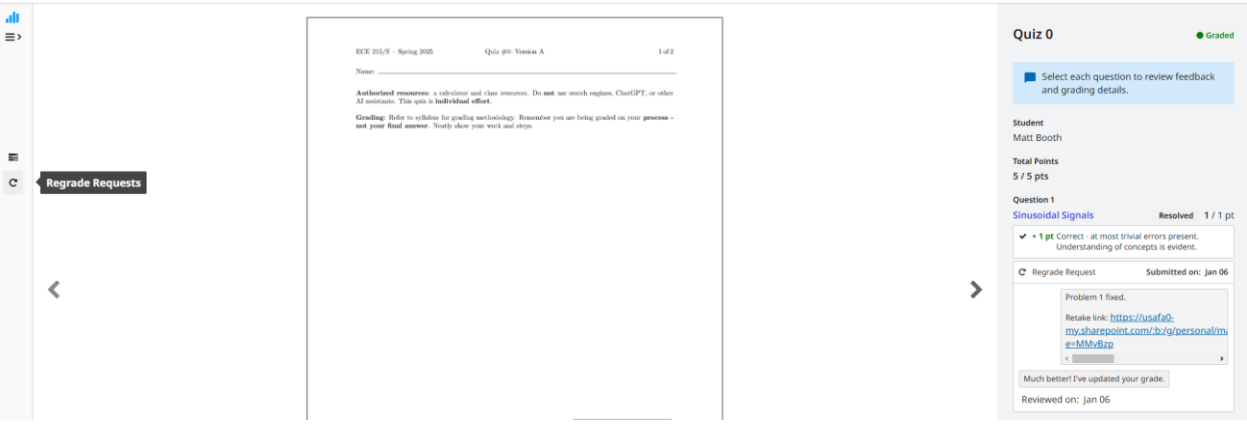


Figure 5